

# 2013 YOUTH MOBILITY AGREEMENT 3D VISA APPLICATION PACKAGE Working Holiday Program

The 3D visa application package was produced by the Embassy of France in Canada in order to help applicants prepare and submit complete application files to the visa department of the Consulate General of France responsible for their respective area of residence (see section 7).

We ask that you organize the documents in your file in the order indicated by the document checklist.



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## 1 – THE 3D VISA: INTRODUCTION

This type of visa is meant for young Canadians who wish to explore the culture of France as tourists and to find temporary paid employment to help pay for their stay.

- *Duration of stay: 4–12 months (with possibility of a 12-month-extension while in France. This can be followed by an additional 12-month study or internship period)*

## 2 – THE 3D VISA: CONDITIONS OF ELIGIBILITY

Applicants must:

- Be between the ages of 18 and 35 as of the application date;
- Hold a Canadian passport that is valid for at least six months past the end date of the visit;
- Have never benefited from this visa or the other two types of visa under the mobility agreement;
- Provide proof of sufficient financial resources to provide for any initial expenses at the start of their stay and to allow them to leave the country that they are visiting at any time during their stay;
- Agree to pay any fees and taxes as provided for in legislation; and
- Submit all the documents necessary to support their visa request.

### 3 – DOCUMENTS REQUIRED

The following is a list of all the documents that you will have to provide to complete your visa application.

The visa service will return the original versions of all of these documents to you. The visa will be issued as an adhesive insert that will be affixed to one of the pages of your passport

- a) One visa application form, duly signed and completed;
- b) Two recent identity photos (originals only) in 35mm x 45mm format on a white, even background. One photo must be affixed to the form and the second must be added to the application package. Digital photos or scanned photos will not be accepted;
- c) The completed checklist. Make sure you fill out the information at the top and tick all the boxes for originals and copies. The documents must be submitted in the order of the checklist;
- d) Your Canadian passport (original) and photocopies of the first six pages. Your passport must be valid for at least six months after the end of your stay in France. It must bear your signature;
- e) Proof of the financial resources necessary for the beginning of your stay in France and for the purchase of a return airfare ticket (minimum of €2100/\$3000 CAD, plus \$1000 for roundtrip airfare). Please also provide photocopies of these documents;
- f) A working holiday application form (cover letter);
- g) An XpressPost Canada envelope bearing your address so that your passport can be returned to you if you are unable to pick up your passport from the consulate. Only fill in your address; leave the other two fields blank.
- h) Proof of medical insurance coverage for the entire duration of your stay in France. This must cover at least health care and repatriation. It is also recommended that applicants sign up for liability insurance.

## 4 – SPECIFIC REQUIREMENTS FOR IDENTITY PHOTOS:

The following recommendations will help you provide the correct type of photos in order to avoid delays in processing your application. Only photos taken by professional photographers will be accepted.



too close



too far away



blurred



ink marked/creased



looking away



unnatural skin tones



too dark



too light



washed out colour



pixelated



### Photograph quality

The photographs must be:

- no more than 6-months old
- 35–40mm in width
- close up of your head and top of your shoulders so that your face takes up 70–80% of the photograph
- in sharp focus and clear
- of high quality with no ink marks or creases

The photographs must:

- show you looking directly at the camera
- show your skin tones naturally
- have appropriate brightness and contrast
- be printed on high quality paper, and at high resolution

Photographs taken with a digital camera must be high quality colour and printed on photo-quality paper.



hair across eyes



eyes closed



portrait style



eyes tilted



busy background



not centred



flash reflection on skin



red eye



shadows behind head



shadows across face



## Style and lighting

The photographs must:

- be colour neutral
- show your eyes open and clearly visible—no hair across your eyes
- show you facing square on to the camera, not looking over one shoulder (portrait style) or tilted, and showing both edges of your face clearly
- be taken with a plain light-coloured background
- be taken with uniform lighting and not show shadows or flash reflections on your face and no red eye



### Glasses and head covers

#### If you wear glasses:

- the photograph must show your eyes clearly with no flash reflection off the glasses, and no tinted lenses (if possible, avoid heavy frames—wear lighter framed glasses if you have them)
- make sure that the frames do not cover any part of your eyes.

#### Head coverings:

- are not permitted except for religious reasons, but your facial features from bottom of chin to top of forehead and both edges of your face must be clearly shown.

### Expression and frame

#### Your photographs must:

- show you alone (no chair backs, toys or other people visible), looking at the camera with a neutral expression and your mouth closed.

*This document is intended to serve exclusively as a guide: the Visa Service has the exclusive authority to accept or refuse a photograph.*



FRENCH REPUBLIC

LONG-STAY VISA APPLICATION FORM

This application form is free



EMBASSY OR CONSULATE STAMP		BOX FOR VISA NUMBER STICKER		
1. Surname (Family name)			For official use only	
2. Former surname(s)				
3. First name(s)				
4. Date of birth (day-month-year)		5. Place of birth	7. Current nationality	
		6. Country of birth	Nationality at birth, if different:	
8. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		9. Marital status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Other (please specify)		
10. For minors: Surname, first name, address (if different from applicant's) and nationality of parental authority / legal guardian				
11. National identity number, where applicable:				
12. Type of travel document <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Official passport <input type="checkbox"/> Special passport <input type="checkbox"/> Ordinary passport <input type="checkbox"/> Other travel document (please specify): .....				
13. Number of travel document	14. Date of issue (DD/MM/YY)	15. Valid until (DD/MM/YY)	16. Issued by	
17. Applicant's home address (no., street, city, postcode, country)				
18. Email address		19. Telephone number(s)		
20. If you are resident in a country other than the country of current nationality, please state: <u>Number of residence permit</u> <u>Date of issue</u> <u>Valid until</u>				
21. Current occupation				
22. Employer (employer's address, email and telephone number) - For students, name and address of educational institution				
23. I request a visa for the following purpose: <input type="checkbox"/> Employment <input type="checkbox"/> Studies <input type="checkbox"/> Training period/education <input type="checkbox"/> Marriage <input type="checkbox"/> Medical reasons <input type="checkbox"/> Family stay <input type="checkbox"/> Private stay/Visitor <input type="checkbox"/> Re-entry visa <input type="checkbox"/> Official taking up of duties <input type="checkbox"/> Other (please specify): .....			OFFICIAL DECISION  Date:  <input type="checkbox"/> GRANTED <input type="checkbox"/> REFUSED	
24. Name, address, email address and telephone number in France of inviting employer / host institution / family member, etc.				
25. What will be your address in France during your stay?				

26. Intended date of entry into France or the Schengen Area

27. Intended duration of stay on the territory of France

Between 3 and 6 months       From 6 months to one year       More than one year

28. If you intend to stay in France with members of your family, please state:

Family relationship	Surname(s), first name(s)	Date of birth (DD/MM/YY)	Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

29. What will be your means of support in France?

Will you be granted a scholarship?       YES       NO

If yes, write the name, address, email address and telephone number of the institution and the amount of the scholarship:

30. Will you be supported by one or several person(s) in France?

YES       NO

If yes, state their name, nationality, occupation, email address and telephone number:

31. Are members of your family resident in France?

YES       NO

If yes, state their name, nationality, relationship with you, address, email address and telephone number:

32. Have you been resident in France for more than three consecutive months?

YES       NO

If yes, specify at which date(s) and for what purpose

At which address(es)?

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the visa application; and any personal data concerning me which appear on the visa application form, as well as my fingerprints and my photograph will be supplied to the relevant French authorities and processed by those authorities, for the purposes of a decision on my visa application.

Such data as well as data concerning the decision taken on my application or a decision whether to annul or revoke a visa issued will be entered into, and stored in the French VISABIO biometric database for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at borders, national immigration and asylum authorities for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of France are fulfilled, and of identifying persons who do not or who no longer fulfil these conditions. Under certain conditions the data will also be available to designated French authorities and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The French authority responsible for processing the data is: [...].

Pursuant to Act No 78-17 of 6 January 1978 on Data Processing, Files and Individual Liberties, I am aware that I have the right to obtain from the French government the communication of the data relating to me recorded in the VISABIO database and the right to request that such data which are inaccurate be corrected or possibly deleted only if processed unlawfully. This right of access to and possible correction of such data shall be exercised by applying to the head of mission or consular post. It may be possible to refer to the National Commission on Data Processing and Liberties (CNIL) if I choose to question the conditions under which the personal data relating to me are protected.

I am aware that any incomplete application will increase the risk of my visa application being refused by the consular authority and that the said authority may have to retain my passport while my application is being processed.

I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under French law.

I undertake to leave the French territory before the expiry of the visa, if granted, and if I have been refused the right to stay in France after the expiry of the visa.

Place and date

Signature

(for minors, signature of the parental authority / legal guardian)

## 6 – DOCUMENT CHECKLIST

(To be included with your application)

### YOUTH MOBILITY AGREEMENT 3D VISA: WORKING HOLIDAY PROGRAM

Last name:

First name:

Telephone:

Email address:

Date of departure:

Please organize your documents in the order of the checklist. All original documents must be followed by their copy (if applicable).

	Original	Photocopy
• Long stay visa application form	<input type="checkbox"/>	-
• Checklist, filled out	<input type="checkbox"/>	-
• Valid Canadian passport (+ copy of first 6 pages)	<input type="checkbox"/>	<input type="checkbox"/>
• Two (2) recent identity pictures	<input type="checkbox"/>	-
• Cover letter, signed	<input type="checkbox"/>	-
• Proof of financial resources (bank statement)	<input type="checkbox"/>	<input type="checkbox"/>
• Proof of travel medical insurance	-	<input type="checkbox"/>
• Proof of civil liability insurance (recommended)	-	<input type="checkbox"/>
• Prepaid Canada Post XPRESSPOST envelope	<input type="checkbox"/>	-

## 7 – WHERE AND HOW TO SUBMIT YOUR VISA APPLICATION

### 7.1 Applying for a visa in Canada

Your application must be filed in person at the French consulate.

Depending on your province of residence, you must submit your application to:

- [Consulate General of France in Toronto](#) :
  - Ontario
  - Manitoba

To make an appointment, [click here](#).

- [Consulate General of France in Montréal](#):
  - Québec
  - Nova Scotia
  - New Brunswick
  - Prince Edward Island
  - Newfoundland and Labrador
  - Nunavut

To make an appointment, [click here](#).

- [Consulate General of France in Vancouver](#):
  - British Columbia
  - Alberta
  - Yukon
  - Northwest Territories
  - Saskatchewan

To make an appointment, [click here](#).

**As a reminder, it has not been possible to apply for a visa at the Embassy of France in Ottawa since 2005.**

**NOTE:** Please consult the websites of the respective consulates general for information about how to access their visa services (appointments, application by correspondence, etc.).

### 7.2 Applying for a visa outside of Canada

Your application must be submitted to the French diplomatic or consular post of your place of residence.

Please consult the website of the diplomatic or consular post responsible for your place of residence for information regarding the visa application process (make an appointment).